WORK & TRAVEL USA

Big Monkey - Store Clerk

HOST INFORMATION

Company Description:

Welcome to Saugatuck, Michigan!

Saugatuck is a beautiful small tourist town located in West Michigan, near Lake Michigan. It is famous for its beautiful beaches, art galleries, unique shops, restaurants, and friendly atmosphere. During summer, many tourists visit to enjoy the beaches, shopping, outdoor activities, and local attractions. It is a great place to experience American small-town life, meet new people, and learn about American culture.

Big Monkey T-Shirt Shop

Big Monkey is a fun and creative clothing store located in downtown Saugatuck. The shop specializes in T-shirts, sweatshirts, and personalized clothing. Customers can choose from hundreds of creative designs and have them printed on their favorite clothing items. The store offers funny, colorful, and Michigan-themed designs, making it a popular place for tourists looking for unique souvenirs.

As a J-1 student, you will have the opportunity to meet customers from different places, practice your English, develop communication and customer service skills, and experience American culture. Working in Saugatuck can be a wonderful opportunity to make international friends, gain valuable work experience, and enjoy your summer in Michigan!

Host Website: https://saugatuck.com/business/big-monkey/?utm_source=chatgpt.com

Site of Activity: Big Monkey

Parent Account Name: Sweet Spot

Host Address: 103 Butler St Saugatuck , Michigan , 49543

Nearest Major City: Grand Rapids , Michigan , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

Greeting all guests as they enter the store in a timely manner.
Assisting or advising guests on their purchases.
Suggesting other merchandise items to go with the guest original selection (upsell)
Handling sales in an accurate manner which include: entering sales in a cash register, taking and counting out correct change (coin/bills) to guests and completing credit card transactions.
Wrapping items and/or placing items in bags for guests.
Maintaining and cleaning all retail areas including stock room, display areas, floors, and cash register/check out the area.
Demonstrating a high level of customer service, respond to and take appropriate action to resolve concerns and complaints of guests.
Keep manager informed of situations relating to facility operation, patron complaints or concerns, accidents, emergency situations, damages, and potential safety hazards.
Perform all duties in a safe manner.
Employees may be asked to move to different locations or job assignments within the property, as needed. other duties may be assigned.

Typical Schedule:

The schedule will posted every Sunday and is subject to change.

Seasonal changes to job duties or available hours: Yes

Weekly hours will be different due to changes in the operating season. Job duties at the beginning or end of the season are different.

Drug Test required: No

COMPENSATION

Hourly Wage: $14

Eligible for Tips: Yes

The tips will be split evenly every end of the month and include everyone who works in the building, as a team we work as a team we are compensated.

Estimated weekly wages including tips: $560

Bonus: Yes

Bonus conditions will be explained at the beginning of the summer

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 60

Potential fluctuation in hours per week:

The number of hours is subject to change, for example, the hours at the beginning or end of the season are less, during can be over time, they are also attached to the performance of the student.

Average number of hours per week reached by last year's seasonal employees: 66

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Discounts at our store that will be discussed during the season time. Local worker discount at the local stores, 10%

JOB REQUIREMENTS

English Level required:

★★★★★★ Advanced

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

Must be able to lift heavy items such as retail boxes, push heavy carts, etc.
Standing for entire shift

Handling cleaning chemicals

Other qualifications or conditions

Description:

Specific qualifications required: Must have high attention to detail, math/counting skills. Must have strong communication skills, a friendly, positive attitude and be dedicated to customer service. Must be attentive to guests and highly knowledgeable about property merchandise in order to educate guests and up-sell merchandise. Must be able to work in a team and at a quick pace. Must have the ability to write, read and understand instructions given in the English language. Must have the ability to respond in the English language. Employees serve as a representative of our company and must display courtesy, respect, tact, and discretion in all interactions with other employees, management, owners, guests, and members of the local community.

Job Training required: Yes

Length of job training:

5 days

Hours per week during training period: 15

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Need to wear uniform: Yes

Uniform Policy:

The uniform is provided by our company, it has to be returned in good conditions otherwise it will be charged to the student at the end of the summer.

Cost of uniform: $20

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Black pants closed shoes. For Females: subtle makeup and hair tie For Males: great personal presentation

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, work with other cultures

Additional Details about Cultural Offerings:

Working with other cultures is always exciting, you get to know beautiful people with different ways of living and thinking, we empower our students to create fun evenings with their roommates, to enjoy the beauty of the city in bicycle tours and to travel with friends.

Local Cultural Offering:

Saugatuck has a friendly, relaxed, and welcoming culture. Known for its art, beaches, local

shops,
and
diverse
visitors,
it
offers
a
mix
of
small-town
American
charm,
creativity,
outdoor
activities,
and
a
lively
summer
tourist
atmosphere.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

The employee's house counts with 3 floors, the third floor is reserved for our company, the accommodation is from two to 4 students per room, each floor count with a kitchen and a bathroom. (the arrangements are subject to change and first come the first served). Amenities: Refrigerator, bedding/linen provided, microwave, utensils, bath, air conditioning, laundry, internet access.

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

Once you arrive the internet password will be provided

Phone Service: No

Description:

You can use the company cellphone to communicate with CIEE

Kitchen facilities: Yes

Description:

Housing provides a Kitchen

Laundry facilities: Yes

Description:

Housing provides a Laundry facility

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:

Rooms are provided with separated beds and who comes first will be located first. We do not support room arrangement to be changed after everyone is set up.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: $150

Housing Cost Deducted from Paychecks: No

Description:

Housing manager will collect weekly rent

Utilities Costs: No

Housing Deposit: Yes

Cost: $100

Description:

At the check-in, the student must pay the housing deposit. (Sweet Spot is not responsible for the housing deposit)

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

The Housing Manager will provide the conditions of the deposit refund.

Details About Deposit Refund:

The Housing Manager will provide the conditions of the deposit refund.

Transportation to Worksite:

Walking Commute Time
Estimated commute time: 15 to 30 minutes

Description: The housing is located 15 minutes from worksite

Local Bus, Subway or Train
Estimated commute time: Under 15 minutes

Estimated cost: $1

Total: No Per Day: Yes

Description: Inside the city only can be up to 2.00 as well

ARRIVAL INFORMATION

Arrival Instructions:

Host will pick up at airport please send itinerary to host 1 week prior to arrival.

Suggested Arrival Airport:

Grand Rapids International Airport, GRR, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: $0 to $25

If arriving after regular hours:

Suggested After-Hours Accommodation:

Quality Inn Grand Rapids Near Downtown
65 28th St SW,
Grand Rapids , Michigan 49548
https://www.booking.com/hotel/us/travelodge-grand-rapids.h
6162586709
$75 to $100

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

The nearest social security office is located in Holland which is about 10 minutes away from the city. Host will drive them to the office and assist.

Nearest SSA Office: Holland , Michigan , Less than 50 miles

Other:

Wage Payment Schedule:

You will be paid every two weeks.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: No

Hire in Groups: No

Grooming Requirements:

Uniforms are required, We provide T-shirts that should be returned at the end of the summer in good condition. You will need to provide and wear black pants. Flip flops or sandals are not approved during work time. Sweet spot is a candy store and the reason why hygiene is very important, we don't mind tattoos or piercing as long there is good personal presentation.

Second Job Availability: Yes, likely

Applicable Company Policies:

Work: We take our work seriously in the most professional way, so once everybody starts work on time. Cell phones are not allowed unless there is a family emergency.

Housing: Housing is provided by another company and their rules are pretty basic,

- No smoking in the house.
- No alcohol
- Parties are only allowed with a previous request to the manager of the house
- cleaning and organization

Note: there is a 100 USD deposit and it will be returned once the student had completed his work time according to the contract.

(Sweet Spot is not responsible for any damaged items in the house and will not be responsible if the deposit is not returned to the student)

Schedule: Every Sunday a schedule will be posted and is subject to change.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

Walking Distance from Housing:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library