WORK & TRAVEL USA

Courtyard by Marriott Hyannis - Housekeeper

HOST INFORMATION

Company Description:

The Courtyard Cape Cod Hyannis is in the heart of Cape Cod, with easy access to the outer Cape and Race Point. Stroll the beaches along the National Seashore and make time for the quaint fishing village of Chatham. Gaze at harbor seals and visit historic lighthouses on the coast. With gorgeous beaches and a short ferry ride to Nantucket and Martha's Vineyard, Hyannis is ideal for vacations, weekend getaways, and special events.

Students are able to take advantage of the Marriott discount for hotel rooms during their travel period or for a weekend excursion!

Cape Cod, a hook-shaped peninsula of the U.S. state of Massachusetts, is a popular summertime destination. It's the site of quaint villages, seafood shacks, lighthouses, ponds and bay and ocean beaches. In the large town of Hyannis, the John F. Kennedy Museum is the first stop on the Kennedy Legacy Trail through downtown, where ferries depart to the resort islands of Martha's Vineyard and Nantucket. The Cape itself has a lot of history and there are ample beaches which attract heavy tourism during the summer months.

Cape Cod towns is rural with small towns. For nature enthusiasts, Cape Cod is a great place to spend a quiet summer. With that being said, Cape Cod has very LIMITED public transportation. There is a regional bus with limited hours so most student bike or walk everywhere.

Host Website: https://www.marriott.com/hotels/hotel-reviews/hyacy-courtyard-cape-cod-hyannis/

Site of Activity: Courtyard by Marriott Hyannis

Parent Account Name: Marriott International

Host Address: 707 Iyannough Road Hyannis , Massachusetts , 02601

Nearest Major City: Boston , Massachusetts , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

Detailed cleaning of guest rooms, public spaces, bathrooms, pool area and hallways. Cleaning of parking lots and entrances. Removing linens and trash from guest rooms. Folding laundry, empty and load washers and dryers, stocking linens.

Housekeepers perform a combination of cleaning duties to maintain guest rooms and/or public hallway areas in a clean and orderly manner. Guest rooms may include: bedrooms, toilet/shower area, Job duties may include:
•Removing and collecting linens for laundering and transporting them to designated areas.
•Cleaning rugs, carpets, and upholstered furniture using vacuum cleaner.

•Dusting furniture and equipment.
•Emptying wastebaskets and cleaning them inside and out.
•Cleaning tiled floors with the use of brooms and mops.
•Using chemical−based products to clean tubs, sinks, counter tops, mirrors, toilets, door panels and shower curtains.
•Replenishing trash bags, soaps, bathroom items, and other supplies.
•Transporting all trash and waste to disposal areas, as instructed.
•Removing items from refrigerator, stove, and microwave.
•Cleaning refrigerator inside and out.
•Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests.
•Keep supervisor/manager informed of situations relating to facility operation, patron complaints or concerns, accidents, emergency situations, damages, and potential safety hazards.
•Attend departmental and team meetings as well as participate in all additional training courses.
•Perform all duties in a safe manner.
•Employees may be asked to move to different locations or job assignments within the property, as needed. Other duties may be assigned.
There are 2 possible shifts that students would work day shift (8:30am to 4pm) or night (4pm−10pm). The "Night" Shift would consist of mostly cleaning public spaces and laundry. The "Day" Shift would be more cleaning individual rooms.

Typical Schedule:

There are 2 possible shifts that students would work day shift (8:30am to 4pm) or night (4pm−10pm). The "Night" Shift would consist of mostly cleaning public spaces and laundry.

Seasonal changes to job duties or available hours: Yes

Less hours in May and early June and more hours in July and August

Drug Test required: No

COMPENSATION

Hourly Wage: $15.75

Eligible for Tips: Yes

about 50% of the guests leave a tip in the room for the housekeeper upon departure average tip is $5.00

Estimated weekly wages including tips: $575

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Business tend to be slow between Memorial Day and end of June. Students should be prepared for lower hours in May and June as things pick up in July.

Average number of hours per week reached by last year's seasonal employees: 35

Overtime Policy:

Yes, paid after 40 hours

JOB REQUIREMENTS

English Level required:

★★★★☆☆ Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Will be expected to lift, push and pull up to 50 lbs
Standing for entire shift

Job Training required: Yes

Length of job training:

2 days and ongoing as necessary

Hours per week during training period: 16

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Students will be trained for their first week and should not expect 30 hours until they are fully trained. Please understand, 30 hours is an average of the whole summer. Please come prepared with enough money for 3 weeks ($750 to $1000) to ensure a successful start to your program.

Need to wear uniform: Yes

Uniform Policy:

Pants and shirt will be provided, no cost. Students will need to bring black, closed-toe, non-slip shoes.

Cost of uniform: $0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Employees must wear uniform with black sneakers. Students must be neat, clean and professional in

appearance. No facial tattoos or piercings.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Movie or Game Nights, Potlucks or Dinners

Additional Details about Cultural Offerings:

Employer provides a beginning of the year Employee party to welcome the students and have them meet the whole staff. At the end of the season there will be another party. Both parties include food, drink, games and prizes. We have employee luncheons in our courtyard for our staff!

Local Cultural Offering:

Locally, Hyannis provides a lot of greta cultural opportunities for students including a car show, fireworks and a movie theater.

HOUSING AND TRANSPORTATION

Housing Provided: No

Community Housing Options:

Available: Yes

Description:

You can email your manager, Wendy Anderlot at wendy.anderlot@marriott.com - she will be able to provide a list of housing resources, such as names of people who rent houses//rooms to students. It will be YOUR responsibility to secure housing before you arrive into the country. Students should expect to pay around $150 per week. It might not have a lot of amenities. Many accommodations do not come with a washer or dryer. There might not have access to a kitchen and if you do it might not be a full kitchen or it could be shared. The accommodations could be small and not have a closet or not have a lot of closet space. Often times students will bike to work − depending on the distance and your speed commutes can take around 45 minutes. Students should be prepared that accommodations could be aware from 1 to 5 miles from employer. Students are STRONGLY encouraged to research housing options online and secure housing prior to arrival.

Minimum Average Cost Per Week: $150

Maximum Average Cost Per Week: $300

Transportation for Community Housing Description:

Varies depending on housing location.

Cape Cod has very LIMITED public transportation. There is a regional bus with limited hours so most student bike or walk everywhere. Often time housing is rather far from “downtown” areas. Students often purchase a bike, helmet, lock and lights.

ARRIVAL INFORMATION

Arrival Instructions:

It will be YOUR responsibility to get from the airport to your housing.

Your work agreement has a start date and an end date. You are expected to work until the last day of your work agreement, the end date. Please plan your travel period and return to university accordingly.

You should plan to arrive into Boston Logan Airport (BOS), and catch a bus to Hyannis. From the bus stop, the hotel is a mile from the bus station, but you should be prepared to take a taxi, Lyft or Uber to your pre-arranged housing. Make sure you have a plan of how to get from the bus station to your housing BEFORE you arrive into America - we want to make sure you have a safe arrival.

Students should plan to arrive to the USA a couple days prior to start of work so they can register in SEVIS and apply for their Social Security Number.

Suggested Arrival Airport:

Boston Logan, BOS, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: $50 to $75

If arriving after regular hours:

Suggested After-Hours Accommodation:

Red Roof Inn Logan Airport
920 Broadway
Saugus , Massachusetts 01906
https://www.redroof.com/property/ma/saugus/RRI305
(781) 941-1400
$100 to $150

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Social Security office is 1.5 miles from the hotel. Students may walk, bike or take a taxi or bus. Your manager can help give guidance on how and when to go.

Nearest SSA Office: Hyannis , Massachusetts , Less than 10 miles

Other:

Wage Payment Schedule:

Students will be paid every 2 weeks

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Showered and shaved daily, deodorant applied daily, uniformed washed and ironed daily. No visible tattoos or facial piercings.

Second Job Availability: Yes, likely

Applicable Company Policies:

The courtyard by Marriott is located in the heart of Hyannis. Within walking distance to shops, restaurants, beaches, movies, bus station etc....

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library