WORK & TRAVEL USA

Falling Rock Café & Bookstore - Team Member

HOST INFORMATION

Company Description:

Falling Rock Café & Bookstore is a locally owned, seasonal café and independent bookstore in downtown Munising, Michigan, near Lake Superior and Pictured Rocks National Lakeshore. We combine coffee, food, books, local art, music and community in a relaxed, welcoming environment serving locals and visitors from around the world.Our workplace is friendly, casual and team-oriented. Students are cross-trained as baristas, cashiers, kitchen and food prep staff, retail/bookstore assistants and general café support. Summer can be fast-paced, giving students opportunities to practice English, build customer service skills and experience working in an American small business.Our season runs May through October because Upper Peninsula winters are very cold and snowy. May can be cool, July and August are warmer, and September and October bring cooler weather and beautiful fall colors.Munising is a small Lake Superior tourist town offering beaches, waterfalls, hiking, kayaking, swimming, boat tours and Pictured Rocks. Students can experience local festivals, music and community events.Cultural exchange is important to us. Students will interact daily with locals and travelers, learn about American culture and share their own cultures with our team and customers. We want students to feel welcomed as part of our Falling Rock family while experiencing life in Michigan's Upper Peninsula.

Host Website: https://fallingrockcafe.com

Site of Activity: Falling Rock Café & Bookstore

Parent Account Name: Falling Rock Café & Bookstore

Host Address: 104 E Munising Ave Munising , Michigan , 49862

Nearest Major City: Marquette , Michigan , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

Participants will work in various positions, including cashier, barista, kitchen and food preparation, retail/bookstore assistance, cleaning, and general café support.
We encourage cross-training so participants can develop different skills. We are a busy seasonal café in Munising, Michigan, welcoming both locals and tourists.

Typical Schedule:

Open 7 days a week, work 5 days and have 2 days. Open 8am - 9pm for shifts.

Drug Test required: No

COMPENSATION

Hourly Wage: $15

Eligible for Tips: Yes

• The first 5 days of training are paid at $13.73 per hour. • Regular hourly wage after training: $11.00 plus tips (around $16/$20 an hour)

Estimated weekly wages including tips: $720

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 50

Potential fluctuation in hours per week:

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Free drip coffee and hot chocolate during work discount on other food and beverages. 40% discount on retail purchases when paying in cash, as our retail section features products from local artists.

JOB REQUIREMENTS

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

supply boxes and merchandise
Handling cleaning chemicals

Job Training required: Yes

Length of job training:

5 days

Hours per week during training period: 15

Different wage during training period: Yes

Training wage description:

$15 per hour. Regular hourly wage after training: $11.00 plus tips (around $16/$20 an hour)

Start on specific day of the week: No

Training requirements:

No

Need to wear uniform: Yes

Uniform Policy:

• Baseball caps are mandatory (no logo) But I am working to get then free hats and T;shirts with our logo on. • Plain T-shirts without logos. • Bermuda-length shorts or appropriate pants. • No skirts or dresses. • Closed-toe shoes are required. • Long hair must be tied back. • Beards must be neatly trimmed. • Employees must maintain a clean, professional appearance.

Cost of uniform: $0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

• Baseball caps are mandatory (no logo) But I am working to get then free hats and T;shirts with our logo on. • Plain T-shirts without logos. • Bermuda-length shorts or appropriate pants. • No skirts or dresses. • Closed-toe shoes are required. • Long hair must be tied back. • Beards must be neatly trimmed. • Employees must maintain a clean, professional appearance.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Holiday Events, Company Parties, Potlucks or Dinners, Movie or Game Nights, Sporting Events

Additional Details about Cultural Offerings:

We want our J-1 students to experience the Upper Peninsula beyond work. We will share opportunities to explore Pictured Rocks, Lake Superior, waterfalls, hiking trails, local events and festivals. We can organize team meals, shopping trips to Marquette and visits to nearby attractions.

Local Cultural Offering:

Munising offers summer festivals, farmers markets, live music and community events. Students can enjoy Pictured Rocks, Lake Superior, beaches, waterfalls and hiking trails. We will share information about local attractions, discounts, festivals and community activities.

HOUSING AND TRANSPORTATION

Housing Provided: No

Community Housing Options:

Available: Yes

Description:

We can provide housing references and local contacts to help participants find suitable accommodations. Phone: 906-387-2619 Email: rez@picturedrocksrealestate.com Website: Monthly rental listings Downtown Munising. Two-bedroom apartment. Full kitchen. Private entrance. Walking distance to restaurants and downtown. Phone: 906-387-3187 Website: Munising Motel vacation rentals Address: 415 Cedar Street. Budget-friendly motel option. Worth asking about weekly or monthly rates for J-1 students. Phone: 906-387-2449

Minimum Average Cost Per Week: $150

Maximum Average Cost Per Week: $300

Transportation for Community Housing Description:

ALTRAN offers local, scheduled-on-request transportation throughout Alger County.

Service hours: 6:00 AM–2:00 AM, Sunday–Saturday.

Local rides: Monday–Sunday.

Door-to-door or pickup transportation, depending on scheduling.

You must call to arrange your ride.

Contact information:

Phone: 906-387-4845 (Extension 1)

Website: ALTRAN local transportation

Address: 530 E Munising Ave, Munising, MI.

ARRIVAL INFORMATION

Arrival Instructions:

Welcome to Falling Rock Café & Bookstore! Before traveling, please send us your complete flight and arrival information so we can coordinate your arrival in Munising.Munising is located in Michigan's Upper Peninsula. It takes about one hour to travel from the airport to Munising. Suraiya or the owner will pick you up at the airport and bring you to your housing. Your arrival date and time must be confirmed with us in advance so we can arrange transportation.Because public transportation in our area is limited, please do not book your final travel arrangements without confirming your arrival date and time with us first. There is also bus transportation available to Marquette.We will provide additional information before your arrival regarding housing, local

transportation, grocery shopping, and transportation to the Social Security office when needed.Please stay in contact with Suraiya Johnson, General Manager, regarding your flight details, arrival time, housing, and transportation arrangements.

Suggested Arrival Airport:

Marquette Sawyer Regional Airport (MQT),, MQT, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: $50 to $75

If arriving after regular hours:

Suggested After-Hours Accommodation:

Checker Transport
1915 Enterprise Street Marquette
Munsing , Michigan 49855
https://www.checkertransport.com
906) 226-7777
$100 to $150

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

Before arrival, participants will be required to read our Employee Handbook, watch training videos about basic barista procedures, and review a PDF guide explaining how to use our Square POS system. These materials will help students become familiar with Falling Rock Café & Bookstore before their first day.

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will help participants with the Social Security application process and provide information about the required documents. We will coordinate transportation to the nearest Social Security office when needed and make sure participants know where to go and what to bring.

Nearest SSA Office: Marquette, MI 49855 , Michigan , Less than 50 miles

Other:

Wage Payment Schedule:

Participants will be paid by direct deposit through Square every 2 weeks (every 14 days).

Meal Plan: Optional

Estimated Cost Per Day: $8

Meal Plan Description:

Coffee and hot chocolate are provided free of charge to employees during their shifts. All other food and beverages are available to employees at a 50% discount.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Shorts are allowed but must be an appropriate length, such as Bermuda shorts. No skirts or dresses. Employees must wear a plain T-shirt with no logos. A baseball hat will be provided and must be worn during work. Comfortable, closed-toe running shoes are required. Long hair must always be tied up.

Second Job Availability: Yes, likely

Applicable Company Policies:

Participants are expected to be reliable, arrive on time, and be ready to work their scheduled shifts. Personal cell phone use is not permitted while working except during breaks or emergencies. Smoking and vaping are not permitted inside the café. Employees must follow food safety, cleanliness, customer service, and teamwork policies.Repeated lateness or unexcused absences may result in termination of employment. Theft of food, ice cream, merchandise, or money is strictly prohibited and may result in immediate termination. Disrespectful, threatening, or inappropriate behavior toward managers, coworkers, or customers will not be tolerated and may also result in termination.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library