WORK & TRAVEL USA

Gary's Fine Jewelry - Retail Associate

HOST INFORMATION

Company Description:

Gary's Fine Jewelry is a family-owned jewelry store located in the heart of downtown Juneau, Alaska. Surrounded by breathtaking mountains, glaciers, and the beautiful waters of the Inside Passage, Juneau is Alaska's charming capital city, known for its rich history, natural beauty, and welcoming community. Juneau also offers endless opportunities for adventure and exploration. People can discover countless scenic hiking trails, visit the world-famous Mendenhall Glacier, take the Goldbelt Tram to the top of Mount Roberts for spectacular panoramic views, and experience Alaska's incredible wildlife and natural beauty. At Gary's Fine Jewelry, we take pride in offering a beautiful selection of fine jewelry, unique pieces, and personalized customer service. Our passion is helping customers find something truly special while creating lasting relationships built on trust, quality, and care. Whether you're visiting Alaska or part of our local community, we look forward to welcoming you to Gary's Fine Jewelry!

Host Website: https://www.traveljuneau.com/listing/garys-fine-jewelry/51551/

Site of Activity: Gary's Fine Jewelry

Parent Account Name: Gary's Fine Jewelry

Host Address: 315 South Franklin Street Juneau , Alaska , 99801

Nearest Major City: Juneau , Alaska , Less than 10 miles away

PLACEMENT INFORMATION

Job Description:

The Sales Representative will promote, demonstrate, and sell products at our retail location in Juneau, Alaska during the summer season.
Primary Duties Include:
Greeting customers and explaining product features and pricing
Conducting demonstrations and answering customer questions
Actively engaging passing foot traffic to attract customers
Maintaining a friendly, professional demeanor in high-volume tourist areas
Maintaining inventory, restocking merchandise, and organizing the sales area
Processing payments using POS systems and providing receipts
Ensuring a clean, professional, and customer-friendly environment

Other related duties as assigned
Ability to stand for extended periods
Ability to engage customers in professional conversation to provide excellent service
Maintain honesty and accuracy when handling product inventory and customer payments
Maintain confidentiality of company information, pricing details, and sales records
Displaying merchandise in a showcases, dusting shelves, cleaning jewelry

Typical Schedule:

6 days a week, 9 hours a day

Seasonal changes to job duties or available hours: Yes

Store is open 7 days a week, including holidays. Day off can fluctuate in a case one of the employees get sick and employees need to be rescheduled. One day off a week guaranteed to each participant.

Drug Test required: No

COMPENSATION

Hourly Wage: $14

Eligible for Tips: No

Estimated weekly wages including tips: $854

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 54

Estimated minimum number of hours per week: 40

Estimated maximum number of hours per week: 54

Potential fluctuation in hours per week:

Most likely there will be no fluctuations in hours per week. Fluctuations may occur, if cruise ship is suddenly cancelled or rescheduled for different day. There is NO paid sick leave provided.

Average number of hours per week reached by last year's seasonal employees: 54

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Participants can purchase merchandise for additional 15% discount.

JOB REQUIREMENTS

English Level required:

★★★★☆☆ Intermediate

Required to be 21+: Yes

Previous Experience required: No

Qualifications & Conditions

Standing for entire shift

Need to wear uniform: No

Dress Code: Yes

Description:

Participants are required to wear formal-causal outfits, always clean and neat. No jeans with holes, no jogging sneakers, nor joggers or leggings are allowed. It rains a lot in Juneau, it is a good idea to have shoes that are rainproof, due to cold temperatures it is good to bring scarf, jacket with hood, hat, for month of May and September when temperatures are lower, it is good to have some tights and inners.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Potlucks or Dinners

Additional Details about Cultural Offerings:

Students can explore Juneau's rich culture by visiting museums, Mendenhall Glacier, hiking scenic trails, taking the Mount Roberts Tram, attending local festivals, enjoying Alaskan cuisine, volunteering, and experiencing American traditions and wildlife during their day off and on their own expense

Local Cultural Offering:

Company will provide complimentary pass for Tram Roberts. Community organizes 4th of July parade that will go directly in from of Gary's Fine Jewelry.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

Employer-owned or employer-arranged housing description:

Participants will be provided with furnished housing in a private two-bedroom apartment shared by two participants. Apartment have 2 individual bedrooms, one bathroom and kitchen with living room area. The apartment will be provided clean and in good condition. Participants are responsible for keeping the apartment clean, maintaining its condition, and returning it in the same condition as received, except for normal wear and tear. Participants may be held financially responsible for any damage they cause to the property. Clean linens and towels will be provided. Basic dishware and cookware will be provided as well. If participants require additional cooking tools, they can buy it at their own expense. Apartment have microwave. TV is there too but requires internet connection to work.

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

Internet is not provided but participants can get their own internet from local company that is called GCI and costs $129.00 per month.

Phone Service: Yes

Description:

There is no landline in the apartment, but participants can get prepaid calling card from local store.

Kitchen facilities: Yes

Description:

There is a full kitchen in an apartment.

Laundry facilities: Yes

Description:

Apartment has washer and dryer.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 1

Suggested Occupancy Per Room: 1

Rooming Arrangement Description:

2 bedroom apartment with one bathroom and kitchen with living room area.

Provided Housing Cost:

Required to Pay for Provided Housing: No

Utilities Costs: Yes

Cost per Week: $45

Description:

Only utilities that participants are responsible for is if they decide to get internet or cable TV. Internet cost is $129.00 per month.

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time
Estimated commute time: Under 15 minutes

Description: Housing is within 3 minutes of walking distance to work site.

ARRIVAL INFORMATION

Arrival Instructions:

Participants will fly to Juneau International Airport (JNU) in Alaska. Airport is approximately 15-minute drive to participant's apartment that is located in Juneau Downtown. If the flight arrives before 8 pm, employer will be able to pick up participants and drop them off to the apartment. If the flight is later than 8 pm, participants will have to take one of the taxis that are available in front the airport and provide apartment's address to a driver who will safely drop them off in front of the apartment. Cost of the taxi is approximately 30-40 dollars. This amount will be reimbursed to the participants upon arrival.

Participants are required to manage their own transportation to and from the grocery stores in their own time. There is a bus that participants can take to the Social Security office as well as to grocery. Bus costs 2 dollars each way and run every 30 minutes. Both, Social Security Office and Food Land (larger grocery store) are approximately 15-minute walk one way from the apartment.

Participants are not required to arrive on specific days off the week, nor the specific time of the day.

Contact:

Kristina Totwani +1 907 419 2121

Address:

315 South Franklin Street

Suggested Arrival Airport:

Juneau International Airport, JNU, Less than 10 miles

Estimated cost of transportation to worksite from suggested airports: $25 to $50

If arriving after regular hours:

Suggested After-Hours Accommodation:

Aspen Suites Hotel
8400 Airport Blvd
Juneau , Alaska 99801
More than $200

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We answered that we will not provide application assistance due to fact that we do not have knowledge how to do it. We are happy to find out more details about how the process works and help them to answer the questions to the best of our knowledge and guide them to the Social Security Administration Office. Social Security Administration Office is within 3 miles from the participants address. Office is open Monday-Friday from 11:30 am till 4:00 pm.

Nearest SSA Office: Juneau , Alaska , Less than 10 miles

Other:

Wage Payment Schedule:

Paid monthly by check on every 2nd of the month.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Participants are expected to maintain a professional and pleasant appearance at work. They must be clean, well-groomed, and wear neat, appropriate clothing. Visible tattoos and facial piercings are not permitted. Good personal hygiene and a polished appearance are required at all times.

Second Job Availability: No, unlikely

Applicable Company Policies:

Company policies require all participants to maintain a clean, safe, and professional environment. Smoking is strictly prohibited inside the housing accommodations and anywhere on the worksite. Personal cell phone use is not permitted inside the store during working hours. In case of an emergency or an occasional urgent call, participants may step outside to use their phones. All participants are expected to respect company rules, coworkers, customers, and company property at all times.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

In Town, Requires Transportation:

Shopping Mall