



Greenheart

Work and Travel Program - Employer Information W_T-Summer 2027

McGrath Clambakes and Catering, NEWPORT, RI
October 14, 2026

Employer Information

Company Name: McGrath Clambakes and
Catering

of Employees: 100

Industry Name: Restaurant/Cafe/Concession
Stand

Primary Address: 64 HALSEY ST
#5
NEWPORT, RI 02840

Site of Activity: McGrath Clambakes
64 HALSEY ST
#5
NEWPORT, RI 02840

Website: <https://riclambake.com/>

Phone Number: 401-847-7743

Fax Number: N/A

Email Address: melissa@riclambake.com

Status: Approved

Contact Name: Melissa McGrath

Contact Title: Owner

Alternate Contact: T.R. McGrath

Alternate Title: President

Alternate Phone: 401-847-7743

Hiring Manager Email: melissa@riclambake.com

Participant Supervisor

Email: melissa@riclambake.com

FEIN: 05-0510041

**Workers
Comp**

Policy #: 90788

Carrier: Beacon Mutual Insurance
Company

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Available Jobs: Descriptions and Wages

Will you accept participants with all start and end dates?		Yes: ☐	No: ☒
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Earliest Start Date:	Latest Start Date:	Earliest End Date:	Latest End Date:	#Students:
5/3/2027	6/15/2027	9/15/2027	10/1/2027	6

Hours: Average hours/week: 32

Pay Range: High: \$20.00/per hour Low: \$20.00/per hour

Overtime: Overtime available: Sometimes

Meals: Are Meals Provided?: Yes

English: Level requirement: Excellent

In what month(s) can participants expect to receive the most hours? June, July, August

In what month(s) can participants expect to receive the least hours? May, September, October

Please Explain: Employer is open to all start and end dates during the dates listed. Business gets busy throughout the summer, Memorial Day weekend through mid-September. Employer expects participants to work through their DS-2019 Form dates.

How often do you pay employees? Weekly

Is job training required? ☒ Yes ☐ No

If yes, how long is it? About a week or less (depends on job)

Are participants paid for training? ☒ Yes ☐ No

Are you willing to hire couples? ☒ Yes ☐ No

Are you willing to hire groups of friends? ☒ Yes ☐ No

If yes, how many are allowed in the group? No limit

Can participants work a second job? ☐ Yes ☒ No

Do participants complete an additional application form upon arrival? ☒ Yes ☐ No

This position will provide you the opportunity to interact with American co-workers, customers, or members of your local community. Remember, it's up to you to make the most of your program!

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Job Type: Food Service Worker**Job Description:** Language Level Required: Excellent

Participants will clock in/out at the commissary at each shift and will travel to events with a team. Some event locations can be over an hour away from the commissary kitchen. Participants will interact with guests in this position.

Participants will NOT be paid for travel under 30 minutes from the commissary kitchen.

The position will assist our existing team with the preparation and packing of equipment and rentals for special events.

Participants may work exclusively at our commissary on certain days or start at the commissary and travel to special event venues for the specific event scheduled that day/evening.

Participants have the opportunity to work double shifts if they so desire. Having experience in hospitality is preferred however, not required.

Last year, employees who performed to the expectations of this position earned an average of \$40.00-\$80.00 per week in tips above the hourly wage of \$20.00. Tips can vary from day to day based on business volume and individual performance

Participants may be counting & moving rental items and packing catering vehicles. There is an opportunity to assist the culinary team in the kitchen and help our team clean up after events.

Participants will be using cleaning chemicals. Participants may be handling shellfish, alcohol (if the appropriate age to serve) and pork products.

Internal Job Type: Catering Assistant**No Students being hired:** 6**Age requirement:** None**Wage:** 20.00 + tips/per hour*Details:***Dress Code:** Uniform

When working at our commissary, casual clothing such as shorts, pants, t-shirts, sneakers. When working front of house, we require student to wear black pants, long-sleeved white oxford shirt, tie, all black shoes. The cost of the uniform is \$50.00. We will provide a black bistro apron.

Requirements:*Non-smoker:**Lifeguard Certified:**Ski:**CPR Certified:**Swimmer:*

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Job Type: Bartender**Job Description:** Language Level required for this position: Excellent

Experience is required for this position. Some event locations can be over an hour away from the commissary kitchen. Participants will interact with guests in this position.

Participants will NOT be paid for travel under 30 minutes from the commissary kitchen.

While working as a bartender, participants will be serving and making beverages for customers as well as maintaining supplies and taking inventory for the bar. Cleaning glasses and cleaning up spills and dropped beverages around the bar may also be part of the job.

For re-stocking inventory purposes, employees must be willing and able to lift a minimum of 15 kilograms at a time.

Participants must have an outgoing attitude and a friendly, positive demeanor for this position.

Participants must be flexible to work a variety of tasks/shifts and work on weekends and holidays.

Participants must also have the ability to work at a fast pace and must enjoy being outdoors.

Participants will be using cleaning chemicals and must be at least 21 years old.

Last year, employees who performed to the expectations of this position earned an average of \$40.00-\$ 80.00 per week in tips above the hourly wage of \$20.00. Tips can vary from day to day based on business volume and individual performance

Internal Job Type: Bartender**No Students being hired:** 0**Age requirement:** Must Be 21**Wage:** 20.00 + tips/per hour*Details:***Dress Code:** Uniform

When working at our commissary, casual clothing such as shorts, pants, t-shirts, sneakers. When working front of house, we require student to wear black pants, long-sleeved white oxford shirt, tie, all black shoes. We will provide a black bistro apron.

Requirements:*Non-smoker:**Ski:**Swimmer:**Lifeguard Certified:**CPR Certified:*

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Job Benefits (bonuses, incentives):

Bonuses are paid to participants who work within the agreed-upon start and end dates and work the scheduled weekly hours.

Bonus are awarded at the discretion of the manager for a job well done. Please see the manager for details.

Is there a Social Security Admin office near you: Yes

Are you willing to take student to the SSA office?: Yes

SSA office details:

Employer will take participants to the local Social Security office at least 10 days after their status is listed as Active in SEVIS.

Trips will be scheduled throughout the season for free and communicated directly to participants.

Participants are encouraged to contact Melissa with scheduling questions at email: melissa@riclambake.com

The closest office is located approximately 2 miles away at:

130 BELLEVUE AVE
1ST FLR
NEWPORT, RI 02840
Phone: 1-866-253-5607

Hours: Monday - Friday: 9:00 AM - 4:00 PM
Saturday and Sunday: Closed

Participant Requirements

What are the 3 most important qualities you look for in an employee:

Positive, Team-player, and reliable

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Please list any special instructions or hiring restrictions by your company (if any):

We cater events throughout Rhode Island, southern Massachusetts, and Connecticut area.

Participants should be neat, clean and presentable for the work environment.

Participants are Ambassadors of their home country and should make every effort to represent their country well.

Please Note: Friends and couples are welcome to apply, however, they should not expect to be assigned the same shift or be granted the same days off.

Catering schedules are driven by event timelines, so shifts are not always a standard 8 hours and may run longer when required.

BREAK POLICY:

If you agree to work a double shift, we will offer a break in between shifts. If working a daytime shift, there will be an approximate 30 minute lunch break. If working an evening shift, there will be break after dinner service when there is a lull and staff/students will have the opportunity to take turns having something to eat and taking a break.

TRANSPORTATION:

Participants will be provided a ride or included in an arranged carpool to the specialized events. The host will compensate for travel time with a commute over 30 minutes one way. Participants will NOT be paid for any commute under 30 minutes.

More details will be provided during orientation.

Are you interested in being a Greenheart Employer?

☒

Yes

☐

No

This business has elected to be a member of CCI's Greenheart Club. We encourage all participants placed here to join the Greenheart Club, as well. This can be done via the CCI online application system. You may be expected to participate in an environmental initiative or event, while employed by this business. Don't worry, it will be fun!

[Login](#)

Housing Options

You DO provide housing

Sex:

Is the participant required to sign a separate housing contract?

☒

Yes

☐

No

Is housing provided for the students? Yes

What type of housing is available?

☐

Dormitory

☒

Shared Apartments

☐

Other

Brief description of housing:

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Housing is not managed by employer, however, is reserved for participant use. Participants are provided apartment-style housing.

Participants will share 2 bedrooms, 2 to 4 participants are assigned per room depending on size; each with own bed.

Participants will be sharing bathrooms, no more than 6 per bathroom. Facilities are fully furnished with full kitchens and shared sitting room; laundry facilities are onsite or within distance. Rooms are separated by gender; no co-ed rooms available.

*Housing is only available 2 days prior to the agreed upon Start Date. Participants must move out within 2 days of their End Date.

Address: 66 GIRARD AVE UNIT 218

City, State, Zip: NEWPORT, RI 02840

Please check amenities/services provided with the housing, if applicable include additional costs:

☒ Linens	☐ Telephone	☒ Furniture	☒ Cooking	☒ Kitchenware	☒ Microwave	☒ AC / Heat
☒ Bed	☐ Air Mattress	☐ Computer	☐ Internet	☒ WiFi	☐ Private Bathroom	

Rent of this housing (per participant)? 200.00 per week

Are housing costs automatically deducted from participants' paychecks? ☒ Yes ☐ No

Are utilities included? ☒ Yes ☐ No **Approx. cost of utilities (per participant)?** N/A

Is a housing deposit required upon arrival? No

Although a housing deposit is not collected, housing is expected to be returned in the condition it was given.

An inspection is to be scheduled before departure.

Participants are required to vacate the housing within 72 hours of employment termination or ending employment early (quitting).

Please be advised that the cost of living in this location may account for more than the 33% average of an individual's monthly salary. By signing this Placement Agreement, you confirm that you understand the costs involved and maintain adequate financial resource to support yourself and supplement any extra costs while on the program.

How will the deposit be refunded to the participant (final paycheck, etc.)? N/A

Transportation To and From Work

How far is this housing from the job site? .5 - 1 mile N/A

How will the student get to and from work? Walk or Bike

What is the approximate ONE WAY travel time to work? Walk: ~23 minutes, Bike: ~9 minutes

What is the approximate ONE WAY travel cost to work? \$0.00

Greenheart Exchange

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

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Participant Travel to Business

Participant should contact you: Upon boarding: ☐ Upon arrival: ☒

Employer's Emergency phone number: 401-862-7740

President's cell number

☒ **PLANE***(Participants should book tickets directly through an airline or travel agent.)***Arrival to (city, airport):** Boston Logan International, Boston, MA (BOS)**Preferred Arrival Time:** No Preference**Will participant be picked up from the airport?** Yes ☐ No ☒**If so, by who?** N/A**How far from the airport is your place of business?** 73 miles**Special instructions/comments regarding participant's arrival:**

Participants should arrange transportation via bus or train from Boston to Newport.

Participants traveling from Boston Logan Airport (BOS) to Newport, RI have a few convenient options. The simplest is to take a direct bus from Boston Logan Airport. While there is no bus that leaves directly from the terminals, travelers can take the Silver Line SL1 from any Logan terminal to South Station in downtown Boston (fare: \$2.40, about 20 minutes). From South Station, participants can board the DATTCO bus to Newport, which costs approximately \$29 one way and takes about 1 hour and 45 minutes. Travelers should arrive at South Station 15–20 minutes before departure, locate Dock #12, and have their ticket purchased in advance if possible. The bus drops off near the Newport Marriott, within walking distance of downtown and most housing or worksites.

An alternative is a train + bus combination from Logan Airport. Participants can take the Silver Line SL1 to South Station and then catch an Amtrak or MBTA train toward Providence or Kingston, RI (one-way fares typically \$20–\$27). From the train station, travelers can continue to Newport via local bus (~\$2) or taxi/rideshare, with the total trip taking around 2–2.5 hours, depending on connections. This option works for participants who prefer train travel, but careful attention to schedules is required to avoid long waits during transfers.

Participants must contact the employer with their travel plans 2 weeks prior to coming to the United States; using email: melissa@riclambake.com

Community Profile*This information will help students to know what to expect upon their arrival and help them prepare for their Work and Travel experience.*

How would you describe your area? Tourist Area N/A

Please provide a brief description of your community: Newport, Rhode Island is a vibrant coastal community known for its beautiful beaches, historic mansions, and lively waterfront. During the summer, participants can enjoy sailing, beach days, coastal walks, and outdoor concerts. The town hosts festivals, outdoor markets, and plenty of dining options along the harbor. With its blend of history, ocean views, and seasonal events, Newport offers a fun and welcoming summer atmosphere.

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Is there anything special that students should bring?

Clothing that is suitable for the changing weather and comfortable walking shoes to explore the area.

Summer weather can be very humid, be prepared for change of clothing, drinking lots of water and wear sunscreen.

What are the seasonal temperatures?

Spring: 2 °C to 18 °C (36 °F to 65 °F)

Summer: 16 °C to 26 °C (60 °F to 79 °F)

Fall: 9 °C to 22 °C (48 °F to 72 °F)

Winter: -3 °C to 3 °C (26 °F to 37 °F)

What is near work?

Transportation Depot:		On foot		In town / by public transport	✓	Requires a car	N/A
Food/Super Market:	✓	On foot		In town / by public transport		Requires a car	N/A
Shopping Mall:	✓	On foot		In town / by public transport		Requires a car	N/A
Post Office:	✓	On foot		In town / by public transport		Requires a car	N/A
Bank:	✓	On foot		In town / by public transport		Requires a car	N/A
Public Library:	✓	On foot		In town / by public transport		Requires a car	N/A
Movie Theater:	✓	On foot		In town / by public transport		Requires a car	N/A
Restaurants:	✓	On foot		In town / by public transport		Requires a car	N/A
Fitness Center/Gym:	✓	On foot		In town / by public transport		Requires a car	N/A
Sports/Recreation Facility:		On foot	✓	In town / by public transport		Requires a car	N/A
Nightlife:	✓	On foot		In town / by public transport		Requires a car	N/A
Laundromat:	✓	On foot		In town / by public transport		Requires a car	N/A
Internet Access:	✓	On foot		In town / by public transport		Requires a car	N/A

Indicate other nearby activities:

During the summer months, Newport, RI, offers exchange visitors a lively coastal atmosphere filled with history, culture, and outdoor fun. Participants can enjoy beautiful beaches like Easton's Beach for swimming and relaxing, or walk the famous Cliff Walk for stunning ocean views alongside historic mansions. Downtown Newport features shops, cafés, and waterfront dining, while the harbor offers sailing, kayaking, and boat tours. Summer events—including music festivals, harbor fireworks, and cultural celebrations—create a vibrant, welcoming environment perfect for cultural exchange and seaside exploration.

List of interesting area websites:

<https://www.Discovernewport.org>
<https://www.newportchamber.com/>
<https://www.cityofnewport.com/>

<https://bikenewportri.org/>

Is there wireless internet available?

Participants will have access to wifi at our commissary or at the housing.

Additional Comments:

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BikeNewport is a great resource to rent a bicycle for the summer. As with any bicycle purchase, please check that the brakes are in good working order, purchase a helmet, light and lock. Participants are also expected to review the Bike Safety information listed in their GEO account under Participant Resources.

Housing Continued:

Please be advised that the cost of living in this location may account for more than the 33% average of an individual's monthly salary. Please see additional benefits provided by the host organization to help offset this cost. By signing this Placement Agreement, you confirm that you understand the costs involved and maintain adequate financial resource to support yourself and supplement any extra costs while on the program.

Roger Williams University Housing Continued:

RIPTA (Rhode Island Public Transit Authority) provides service from Bristol to Newport.

<https://www.ripta.com/routes/60/>

Fares - example pricing:

Cash Fare* (Exact change only) \$2 per boarding; transfers not included

Wave Full Fare (1 hour of unlimited rides) \$2

Wave Day Pass (for unlimited travel until 2 am the next day) \$6

Wave Monthly Pass** \$70

RIPTA also provides service on RT 114 in Bristol to shopping and banking. Also, certain stores and banks are within walking distance of housing.

Participants will be meeting new people and interacting with Americans and other international participants at work and on their time off. This area receives many tourists so participants will be able to interact with local Americans and visitors to this resort town on a daily basis. Experiencing American culture will be part of participants' lives while living in this seasonal area.

For additional cultural opportunities participants are recommended to join the Greenheart Club:

<https://greenheartclub.org>. Through the Greenheart Club participants can connect with each other, ask questions, find volunteer opportunities, take courses, and access various resources.

Participants can access the Greenheart Club through their Greenheart Exchange Online account:

<https://geo.greenheart.org/> - find a link in the lower right corner of their home page. Additionally, participants can check-out Visit The USA website: <https://www.visittheusa.com>.

Participants whose employment is terminated (involuntary or voluntarily), will have 1 week from the time that they end their position to secure permanent housing that complies with Greenheart Exchange's Housing Guidelines and submit a Self-Arranged Job Offer (SAJO) to Greenheart Exchange for consideration. Participants who end employment are required to move out of employer housing within 48 hours. If participants are not able to secure permanent housing and acceptable SAJO within 1 week deadline in the area, they have the option to end their programs or continue search for a new job and housing in different location for another week. Participants cannot be unemployed for longer than 2 weeks. Participant's failure to submit a SAJO within a two-week timeframe will result in shortening the participant's program sponsorship.

If Greenheart Exchange rejects SAJO, the participant has 1 business day to resubmit SAJO in accordance with instructions received from Greenheart Exchange. Failure to resubmit SAJO within 1 business day may result in shortening the participant's sponsorship. Information about prohibited jobs for J-1 SWT program participants can be found here: <https://greenheartexchange.org/host/host-hire-seasonal-staff/#/tab/regulations>

Please feel free to attach any other additional information.

McGrath Clambakes and Catering, NEWPORT, RI

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Greenheart Exchange

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

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