



WORK & TRAVEL USA

Moonlight Basin - Housekeeper

HOST INFORMATION

Company Description:

Cradled in a secluded alpine valley in Big Sky, Montana, Moonlight Basin is a private club spanning thousands of acres in one of the most natural settings in the world. To the west stretches the vast Lee-Metcalf Wilderness; to the south, the awe-inspiring grandeur of Yellowstone National Park; to the north, the Gallatin National Forest and the Spanish Peaks; and right next door the largest and tallest ski terrain in the United States, Big Sky Resort.

Moonlight Basin offers the highest level of facilities, amenities, recreation, food, beverage, and service to our members and guests, and our team of associates is an essential part of that experience. As a J-1 team member, you'll work alongside people from all over the world in a fast-paced hospitality environment, learning the highest levels of service and teamwork while gaining real, hands-on experience.

Individuals who excel at personalized service are encouraged to apply to become part of our extraordinary team. We're located about an hour from Yellowstone National Park and an hour from Bozeman, a lively college town of around 50,000 people. On days off, many of our team members head to Bozeman for shopping, movies, concerts, and other events, or spend time in Big Sky for farmers markets, concerts, and outdoor adventures right outside your door.

If you're looking for a Work and Travel experience that combines genuine hospitality work with unforgettable mountain scenery, Moonlight Basin could be the perfect fit for you.

Host Website: <https://www.moonlightbasin.com/>

Site of Activity: Moonlight Basin

Parent Account Name: Lone Mountain Land Company

Host Address: 66 Mountain Loop Road , PO Box 161514 , Big Sky , Montana , 59716

Nearest Major City: Bozeman , Montana , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

What You'll Do

Clean and reset guest areas and bathrooms, including dusting, sweeping, mopping, and vacuuming

Scrub, sanitize, and wipe surfaces; empty trash and recycling

Clean kitchens, bedrooms, bathrooms, and common spaces within homes

Wash dishes and maintain clean kitchen areas

Straighten and organize furniture
Service multiple homes and public spaces during each workday
Provide courteous, helpful service to members and guests, communicating any requests or preferences to supervisors
Promote a positive image of the property through a pleasant, professional demeanor
Complete assigned tasks within designated timeframes
Comply with Moonlight Basin's Grooming and Uniform Policies

What We're Looking For

Proficient in English reading, writing, and comprehension; additional languages a plus
Strong communication skills, both verbal and written
Exceptional attention to detail and strong organizational/time management skills
High level of integrity, reliability, and honesty
Reliable, positive, professional attitude with a commitment to quality and teamwork
Ability to stand for extended periods and lift up to 50 lbs as needed
Ability to work in a fast-paced environment with unpredictable business levels

Working Conditions

This role is approximately 90% indoors within residential homes and 10% outdoors in all weather conditions. Work hours generally begin at 9:00 AM and conclude between 4:00 PM and 7:00 PM depending on operational needs. Outdoor duties may involve snow, rain, mud, and uneven or slippery surfaces, typical of a residential mountain community.

Physical Requirements

Ability to stand and walk for extended periods (up to 10 hours per shift)
Ability to bend, stoop, reach, lift, and carry up to 50 pounds independently
Stamina for physically demanding, repetitive tasks (scrubbing, vacuuming, dusting)
Ability to safely navigate slippery or uneven floors and tight workspaces
Comfortable working long shifts, weekends, holidays, and variable hours based on seasonal demands

Typical Schedule:

Requires open availability for all shifts, seven days a week, including holidays.

Drug Test required: No

COMPENSATION

Hourly Wage: \$16

Eligible for Tips: No

Estimated weekly wages including tips: \$624

Bonus: Yes

\$500 at the successful completion of the season.

* All figures above are pre-tax

Estimated average number of hours per week: 39

Estimated minimum number of hours per week: 35

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Peak periods July through August.

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Free meals during shift.

JOB REQUIREMENTS

English Level required:

Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

You will be required to lift bags of laundry that can reach 50lbs.

Standing for entire shift

Handling cleaning chemicals

Job Training required: Yes

Length of job training:

1 week

Hours per week during training period: 40

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Need to wear uniform: Yes

Uniform Policy:

Participant must provide a dark blue jeans and black shoes. Uniform shirt will be provided by the company.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

No tattoos on the hands, neck, fingers, or face area (anywhere that cannot be covered by the uniform). Hair longer than the collar must be pulled back neatly while on shift. No facial piercings. No more than two piercings per ear. No ear gauges. Beards must be neatly kept and no longer than one inch.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Trips to Major City, Company Parties, Trips to Nearby/Major Attractions, Holiday Events, Potlucks or Dinners, Shopping Trips

Additional Details about Cultural Offerings:

- Yellowstone National Park
- Music in the Mountains concerts
- Big Sky Farmers Market
- Warren Miller Performing Arts Center shows
- PBR rodeo nights
- Bozeman's Museum of the Rockies
- Bozeman Art Walks
- Farmers markets
- Live music venues
- Yellowstone Park history exhibits

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Local Cultural Offering:

Participants have the chance to visit Yellowstone National Park, Lewis & Clark Caverns, local hot springs, guided hikes, PBR Rodeo, local farmers market, and weekly live music shows in the area.

<https://www.visitbigsky.com/things-to-do/>

<https://www.bsco.org/>

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

Employer-owned or employer-arranged housing description:

Big Sky housing units are in the Town Center area, 15 minutes from the Moonlight Basin Lodge. All units are fully furnished and include easy access to transportation, utilities, internet, full kitchen areas, and washer/ dryers. Smoking is strictly prohibited in all housing rooms and common areas .

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

Internet is provided in housing

Phone Service: Yes

Description:

Cellular service is available at there own expense

Kitchen facilities: Yes

Description:

Each unit has a kitchen area with full appliances, (2) refrigerators, microwave, dishwasher, plates, utensils and glassware

Laundry facilities: Yes

Description:

Washer and Dryer provided in unit

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 2

Rooming Arrangement Description:

You may request a roommate; however, pairings of roommates are not guaranteed. Both parties must request rooming together in order to be considered.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$175

Housing Cost Deducted from Paychecks: No

Description:

Housing payments will be made through housing portal: StarRez App

Utilities Costs: No

Housing Deposit: Yes

Cost: \$500

Description:

\$150 Non-Refundable Deposit. \$350 Deposit that will be refunded at the end of the season as long as no major damage has been done to the unit. Payment must be made in advance via credit card or check.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Security deposit and cleaning fees are due prior to arrival and will be refunded based on the state of the room at the time of departure, less the cleaning fee, rent owed, damages.

Details About Deposit Refund:

Within 30 days of departure with final check

Transportation to Worksite:

Employer-Provided Transportation

Estimated commute time: 15 to 30 minutes

Estimated cost: \$0

Description: Employee shuttle provided to get staff from housing to work, all day, everyday.

Local Bus, Subway or Train

Estimated commute time: Under 15 minutes

Estimated cost: \$0

Description: It is free to ride the Skyline in Big Sky but you will need a bus pass to go to Bozeman.

Associates will be issued bus passes by the HR Manager.

ARRIVAL INFORMATION

Arrival Instructions:

Moonlight Basin will coordinate airport pickup from

Bozeman Yellowstone International Airport (BZN)

based on the flight information you provide. Our shuttle runs Monday–Friday, 9:00 AM–5:00 PM.

Please note that BZN is the only airport in the area — other airports in Montana are several hours away.

We'll send out a travel questionnaire at least 30 days before your scheduled arrival so you can share your travel details with us. From there, we'll work together to coordinate your transportation to our employee housing.

Please note: we must be informed of your travel plans at least two weeks in advance of your arrival in order to assist you.

Suggested Arrival Airport:

Bozeman/Yellowstone International Airport, BZN, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$150 to \$200

If arriving after regular hours:

Suggested After-Hours Accommodation:

EVEN Hotel

406 Belgrade Blvd

Belgrade , Montana 59714

<https://www.ihg.com/evenhotels/hotels/us/en/belgrade/bznbd/hoteldetail>

\$100 to \$150

The Wilson Hotel
145 Town Center Ave
Big Sky , Montana 59716
<https://www.marriott.com/en-us/hotels/bznrk-residence-inn-big-sky-the-wilson-hotel/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>
+1 406-995-9000
\$150 to \$200

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

Participants will be asked to "apply" online through ADP, our payroll system. Approximately a week before their start date, they will be asked to complete a couple of onboarding tasks. Once they arrive, HR will be available to assist with any incomplete onboarding steps.

Social Security Number:

Require participants to apply for SSN before arrival at worksite: Yes

Details about how to apply for Social Security Number:

All Associates must apply to Social Security upon arrival to the United States. A US Social Security number is required for tax purposes. We will assist in this process with trips to the Social Security office in Bozeman, however, please remember ultimately applying for and receiving your Social Security card is your responsibility. Make sure to look for trip memos and sign up. Social Security recommends that you wait at least 10 days after your U.S. arrival before applying for a SS card. Applications for a Social Security number will not be processed until you have reported your U.S. address to SEVIS, and have been in the U.S. for 10 days. A U.S. SSN is issued for a lifetime. This is something you will want to keep after your time here this winter. If you ever return to the U.S. in the future, you will use the same number and card.

Nearest SSA Office: Social Security Administration Bozeman 3205 N 27th Ave, Bozeman, MT 59718 , Montana ,
Over 50 miles

Other:

Wage Payment Schedule:

Paychecks are issued bi-weekly. We require that all J1 students get a US bank account and set up direct deposit. End of season bonus is issued later in the season. Direct deposit should remain set up until the last checks have been received.

Meal Plan: Optional

Estimated Cost Per Day: \$0

Meal Plan Description:

One shift meal is provided to all associates.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Tattoos are permitted. Visible tattoos must be non-offensive. Small earrings and gauges no larger than 1/2 inch are permitted. Two rings per hand are allowed. Facial piercings are allowed if it is one single stud. No lip or eyebrow rings are allowed. Hair must be a natural hue (no pinks, purples, blues, etc.), clean and well groomed. Long hair must be tied back when working. Facial hair can be clean shaved or fully grown. Facial hair cannot be longer than 1 inch.

Second Job Availability: Yes, likely

Applicable Company Policies:

A complete copy of our employee handbook will be provided at time of employment. Please take a moment to familiarize with policy and standards.

COMMUNITY AMENITIES

Walking Distance from Housing:

Food Market, Post Office, Bank, Restaurants, Fitness Center

In Town, Requires Transportation:

Food Market, Post Office, Bank, Restaurants, Fitness Center

Unavailable:

Shopping Mall, Internet Cafe, Public Library