WORK & TRAVEL USA

Shutters on the Banks - Housekeeper

HOST INFORMATION

Company Description:

Shutters on the Banks at 405 S Virginia Dare Trail in Kill Devil Hills, NC, offering easy beach access, complimentary breakfast and Wi-Fi, indoor/outdoor pools, and comfortable rooms close to dining, shopping, and attractions on the Outer Banks. Perfect for a relaxed coastal getaway. This oceanfront property enjoys a mild coastal climate with warm, sunny summers, refreshing ocean breezes, and comfortable spring and fall temperatures. Winters are cool but moderate, making the Outer Banks an enjoyable destination year-round with plenty of outdoor activities.

Host Website: https://shuttersonthebanks.com/

Site of Activity: Shutters on the Banks

Parent Account Name: Shutters on the Banks

Host Address: 405 South Virginia Dare Trail Kill Devil Hills , North Carolina , 27948

Nearest Major City: Kill Devil Hills , North Carolina , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

Housekeeping Attendant
Responsible for maintaining clean, safe, and welcoming guest rooms and public areas. Duties include dusting, vacuuming, changing linens, replenishing supplies, reporting maintenance issues, and ensuring compliance with hotel cleanliness standards. Provides excellent guest service by responding promptly to requests, supporting team efficiency, and helping create a comfortable stay for all guests.

Typical Schedule:

Monday - Sunday 5 days a week 9am to 4pm

Drug Test required: Yes

COMPENSATION

Hourly Wage: $16.9

Eligible for Tips: No

Estimated weekly wages including tips: $480

Bonus: Yes

At the end of the season bonus

* All figures above are pre-tax

Estimated average number of hours per week: 32

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Holidays can effect guest count

Average number of hours per week reached by last year's seasonal employees: 32

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

50% off Dairy Queen meals during shifts

JOB REQUIREMENTS

English Level required:

★★★★☆☆ Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

laundry cart is heavy - linens can be up to 25 lbs
Standing for entire shift

Job Training required: Yes

Length of job training:

3-5 Days on average depending on the employee

Hours per week during training period: 32

Different wage during training period: Yes

Training wage description:

The same wage is paid for training period

Start on specific day of the week: No

Training requirements:

No certifications are required

Need to wear uniform: Yes

Uniform Policy:

Employer provides shirts, students are required to wear black pants or shorts. No leggings, jeans or sweatpants are allowed. Slacks or Khaki pants only. Must return uniforms at the end of your employment

Cost of uniform: $0

Uniform laundry: Provided at no cost

Dress Code: Yes

Description:

neat hair, clean shaven face, tattoos must be covered, clean nails

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Potlucks or Dinners, Will provide information about Events, Local Resources, Attractions/Sites, Local Community

Additional Details about Cultural Offerings:

Summer culture in is lively, social, and very outdoors-focused. The town fills with vacationers, seasonal workers, and beach lovers, creating a fun, energetic vibe. Days revolve around the beach and exploring local shops and cafés. Evenings bring live music, seafood spots, sunsets, and nightlife.

Local Cultural Offering:

Throughout summer, you'll also find outdoor concerts, movie nights, art shows, and local markets featuring coastal food, crafts, and music. Events like kite festivals, fishing tournaments, and late-summer food or watermelon festivals highlight the area's coastal heritage.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

Employer-owned or employer-arranged housing description:

*Please let host know if you do not want to use the housing TV, refrigerator, bedding/linen provided, microwave, telephone, utensils, shared bath and air conditioning

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes
Description:
high speed wifi

Phone Service: Yes
Description:
landline available and cell service as well

Kitchen facilities: Yes
Description:
in home kitchen

Laundry facilities: Yes
Description:
washer and dryer available

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:
Assigned rooms, same gender not co-ed. First 2 weeks rent will be paid in cash and moving forward it will be deducted from paycheck.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes
Cost per Week: $125

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes
Cost: $250
Description:
upon arrival

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Housing deposit is $250. We will maintain $50 of your deposit for maintenance fees and should you maintain the house in good condition you will be returned a $200 on your departure.

Details About Deposit Refund:

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Transportation to Worksite:

Walking Commute Time
Estimated commute time: Under 15 minutes

Description: 2 blocks away- very close!

ARRIVAL INFORMATION

Arrival Instructions:

Pre-Arrival Notes: Send CIEE, Nicholas Nuzzi (dairyqueenobx@gmail.com), and Svetlana Volodina (svetlana@shuttersonthebanks.com) your arrival information a minimum of 2 weeks before you arrive in the U.S. Please add the details of your visa appointment/outcome and flight arrival information in the Participant Portal. Suggested Transportation From Airport to Housing/Employer location:- You can click this link to find other ways to get from Norfolk to the Outer Banks: https://www.rome2rio.com/map/Norfolk/Kill-Devil-Hills Transportation Arrival Instructions:When you arrive you must go to the office before your housing. The office is in a hotel called Shutters on the Banks. You should ask for Nicholas Nuzzi when you arrive. You must arrive with the first 2 weeks rent ($250) plus your full deposit ($250) upon move in. ($500 total due on arrival) Phone Numbers: Nicholas Nuzzi - 252-202-3037, Svetlana Volodina - 252-441-5581GeoVisions Arrival Check-In: After arriving in the USA, you have up to 3 days to complete your arrival check-in Arrival I-94 Form: After arriving and going through U.S. Customs you need to go online to complete your I-94 Form. Social Security Number: Please wait 10 days after you complete you Arrival Check-in. (find the closest social security office)

Suggested Arrival Airport:

Norfolk International Airport, ORF, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: $100 to $150

If arriving after regular hours:

Suggested After-Hours Accommodation:

Shutters on the Banks House
405 s. Virgina Dare Trails
Kill Devil Hills , North Carolina 27948
2524415581
$100 to $150

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Closest SSA Office Social Security Administration 1865 W City Dr, Elizabeth City, NC 27909 — about 37 miles north of Kill Devil Hills. ✓ This is the closest official field office for Social Security services, including benefits questions, card replacements, and general assistance. You can call 1-800-772-1213 to make an appointment or check specific services before you go.

Nearest SSA Office: Elizabeth City , North Carolina , Less than 50 miles

Other:

Wage Payment Schedule:

biweekly through physical paycheck

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: No

Grooming Requirements:

No visible tattoos or piercings. Clean shaven face and good hygiene.

Second Job Availability: Yes, likely

Applicable Company Policies:

50% food during shifts at Dairy Queen

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library