



WORK & TRAVEL USA

## The Ice Cream Place - Line Cook

### HOST INFORMATION

#### Company Description:

Hello! We are a family owned and restaurant located in Seeley Lake, Montana! We have been in operation for 36 seasons! Seeley Lake is a rural town but with lots of opportunities to have fun in the summer! The lake is really close to the restaurant and there are lots of hiking and scenic trails. There is also a Sunday Farmer's Market and Fourth of July celebrations.

During summer, Seeley Lake offers a true Montana outdoor experience surrounded by mountains, forests, and lakes. Students can enjoy swimming, boating, kayaking, fishing, hiking, camping, biking, wildlife watching, and scenic drives. The nearby Lolo National Forest offers beautiful trails and scenery.

Students can explore Missoula, about 45 miles away, for shopping, restaurants, entertainment, and events. Flathead Lake and the National Bison Range are about 1.5 hours away, while Glacier National Park is approximately 2.5–3 hours away. Yellowstone National Park is about 4.5–5 hours away and Grand Teton National Park about 5–5.5 hours away, making them great weekend destinations.

Summer weather is generally warm and pleasant during the day, with cooler evenings near the lake and mountains. Students should bring layers, sunscreen, and light rain gear.

Staff perks include shift meal and flexible scheduling. We have previously welcomed J-1 employees from Costa Rica, Peru, and Spain as their second job.

**Host Website:** <https://www.facebook.com/theicecreamplace>

**Site of Activity:** The Ice Cream Place

**Parent Account Name:** The Ice Cream Place

**Host Address:** 3196 MT-83 Seeley Lake , Montana , 59868

**Nearest Major City:** Missoula , Montana , Less than 50 miles away

### PLACEMENT INFORMATION

#### Job Description:

Our ideal candidate is someone who works well in a fast-paced environment, takes pride in preparing quality food, and can stay organized and positive during busy shifts.

Responsibilities:

Experience with Grill and Fryers

Prepare and cook menu items according to recipes and restaurant standards

Set up and stock the kitchen and cooking stations before shifts  
Maintain a clean, organized, and sanitary work area  
Properly handle, store, and rotate food  
Monitor food quality, portion sizes, and presentation  
Work efficiently during busy periods while maintaining accuracy  
Communicate effectively with other kitchen and front-of-house staff  
Follow food safety and sanitation procedures  
Help with dishes, cleaning, restocking, and other kitchen duties as needed  
Assist with opening and closing kitchen duties  
Maintain a positive and professional attitude while working as part of a team  
Following a check list provided by owners and managers

**Typical Schedule:**

Hours are 10:30am to 10pm every day of the week. Shifts run from 10:30 am-4:30 pm and 4:30 pm-Close. Closing takes about an hour or so. This position would most likely be working the 4:30-close shift.

**Seasonal changes to job duties or available hours:** Yes

We like to cross train all of our employees in case there is a gap in scheduling. We reduce our hours to 9pm during the "shoulder season" (Early May-June and Late August-Close)

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$13

**Eligible for Tips:** Yes

We do cash tips and split them equally at the end of each shift.

**Estimated weekly wages including tips:** \$525

**Bonus:** Yes

End of season bonus based on hour works and attendance.

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 39

**Potential fluctuation in hours per week:**

We are busy from the middle of June to mid August. This will be our peak season. During the shoulder season we close at 9 pm. However, opportunities to cover shifts and come in early are available.

**Average number of hours per week reached by last year's seasonal employees:** 35

**Overtime Policy:**

Yes, paid after 40 hours

### Job-Specific Benefits:

We have a shift meal allowance for each shift worked.

## JOB REQUIREMENTS

### English Level required:



Intermediate

**Required to be 21+:** No

**Previous Experience required:** No

### Qualifications & Conditions

Standing for entire shift

**Need to wear uniform:** No

**Dress Code:** Yes

Description:

We are really flexible we require closed toe shoes and hair to be pulled up during shift.

## CULTURAL OPPORTUNITIES

### Types of Cultural Opportunities:

Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Holiday Events, Shopping Trips, Trips to Major City

### Additional Details about Cultural Offerings:

We will have a big Fourth of July party, organized shopping trips, and trips to major cities such as Missoula. We will also share information about local attractions, community events, resources, and available discounts so students can make the most of their summer experience.

### Local Cultural Offering:

They're lots of summer events throughout the season, including live music, food trucks, farmers markets, Fourth of July celebrations, and community gatherings. Students can also explore nearby lakes, hiking trails, outdoor recreation, and scenic attractions throughout the summer.

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

**Employer-owned or employer-arranged housing description:**

The house is 3 bedrooms with a shared bathroom. The house comes furnished, with a TV, in-unit laundry, a full kitchen participants may use. Linens and bedding will be provided with the rooms.

**Lease Agreement:** No

**Onsite Amenities:**

WiFi: No

Description:

Internet will have to be paid for separately.

Phone Service: Yes

Description:

A landline phone will be accessible at the worksite.

Kitchen facilities: Yes

Description:

The kitchen is fully equipped, including pots, pans and utensils.

Laundry facilities: Yes

Description:

There is in-unit laundry.

**Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 1 - 2

Rooming Arrangement Description:

Two people can share a room, but they must be of the same gender. Other rooms may be occupied by the opposite gender (co-ed).

**Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$100

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: Yes

Cost per Week: \$5

Description:

\$400 per month for the housing including utilities (Excluding Wifi/Internet)

Housing Deposit: Yes

Cost: \$100

Description:

The deposit will be withdrawn in two parts, \$50 from the two first paychecks.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

The house will be inspected before departure, and upon passing the refund will be issued.

Details About Deposit Refund:

The refund will be included in the final paycheck of the participant.

**Transportation to Worksite:**

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: It is a 5-10-minute walk from the worksite.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: \$

Description: It would be a maximum of five minutes.

## ARRIVAL INFORMATION

**Arrival Instructions:**

Students should plan to arrive at least one day, preferably a couple of days, before their scheduled start date. The employer can arrange airport pickup from Missoula International Airport, which is approximately one hour from Seeley Lake. Participants should provide their flight information at least one week in advance to allow the employer to coordinate transportation. If pickup cannot be arranged, the employer will provide information for nearby hotel accommodations, but students are required to pay for the accommodation until we can pick you up. Since Missoula is a smaller airport with limited flight options, participants are encouraged to communicate with the employer in advance and, when possible, plan arrivals during the week rather than on weekends.

**Suggested Arrival Airport:**

Missoula Montana Airport, MSO, Less than 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

Double Tree Hotel  
100 Madison  
Missoula , Montana 59802  
\$100 to \$150

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: Yes

Details about how to apply for Social Security Number:

We can provide transportation to to the Social Security office in Missoula if needed.

Nearest SSA Office: Missoula , Montana , Less than 50 miles

**Other:**

Wage Payment Schedule:

Participants are paid in cash tips at the end of each shift and hourly checks are paid bi-weekly, every other Wednesday.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: No

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Clean hygiene and grooming habits.

Second Job Availability: Yes, likely

Applicable Company Policies:

Employees are prohibited from unlawfully, consuming distributing possessing selling or using controlled substances while on duty. In addition, employees may not be under the influence of any controlled substance, such as drugs or alcohol while at work prescription drugs are over-the-counter medicine taken as prescribed an exception to this policy. Each employees, personal appearance in hygiene reflect our businesses character and reflect upon the image. We try to portray to our customers employee attire should be neat and appearance in a manner consistent with a family, friendly atmosphere open toed shoes are simply not allowed in the workplace all hair must be always kept up and away from food while on shift. Ice cream. Usage of cell phones while on the clock is to be kept to a minimum we kindly request. A cell phones be left in the back area with your bag or on the desk. Requesting time off, it is important to give us at least two weeks notice when requesting time off if a request is not made within the time, we cannot guarantee the time off.

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Post Office, Bank, Restaurants

**Walking Distance from Housing:**

Food Market, Post Office, Bank, Restaurants

**In Town, Requires Transportation:**

Public Library

**Unavailable:**

Shopping Mall, Fitness Center, Internet Cafe